

{ Insert Business Logo }

{ Street Address }

{ City State Zip }

{ Phone Number | Website | Email }

### One-Time Same-Day Direct Payment Debit Authorization Form

This is permission for a single transaction only. As an authorized signor on the Depository Account presented, by completing and signing this form you give { Insert Business Name } permission to charge/debit your account, one-time, for the amount indicated on or after the indicated date. This authorization is to remain in full force and effect until { Insert Business Name } has received written notification from me of its termination. \*\*

**Please complete the information below:**

I \_\_\_\_\_ as an authorized signor { Insert Business Name } to charge/debit my  
(Full name)

account indicated below for \$ \_\_\_\_\_ on or after \_\_\_\_\_ . This payment is for  
(Amount) (Date)

\_\_\_\_\_. My Account / Invoice Number is \_\_\_\_\_  
(Description of goods/services/on account)

Billing Address \_\_\_\_\_ Phone# \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

Depository Bank _____	Checking <input type="checkbox"/>	
Routing Number _____	Savings <input type="checkbox"/>	
Account Number _____		

I acknowledge that a minimum Non-Sufficient Funds (NSF) fee of \$25 may be charged by { insert business name } to me in the event there are insufficient funds available at the time the Same-Day Direct Payment is submitted. I authorize { Insert Business Name } to charge/debit the account indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services/account/invoice described above, for the amount indicated above only, and is valid for one-time use only. I certify that I am an authorized signor on this Depository Account.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Fax to: { Insert Business Fax }

Scan & Email to: { Insert Business Email }

\*\*I, \_\_\_\_\_ hereby **Revoke my Authorization** for the charge/debit to the account. I understand that my right to place a stop payment exists only as long as I request and deliver this written stop payment notice at least three days prior to the scheduled settlement date.





Compliments of TodayPayments.com

We hope you find the payment authorization form useful.  
Business Credit Cards and Payment Processing are our specialties ~

## Need a Business Credit Card? - INSTANT DECISION!



Business Platinum® Card

[Apply Now](#) [Learn More](#)



Plum Card® from American Express

[Apply Now](#) [Learn More](#)



Capital One® Spark® Business Cash

[Apply Now](#) [Learn More](#)

## Payment Processing



### Credit Card Processing

eCommerce Internet Sales  
Mail Order Telephone Order  
Retail Face-to-Face  
Process Credit Cards at the Point of Sale  
Mobile & Text Payments



### ACH Processing

**Same-Day ACH deposit of your funds!**

Online Reporting with Images  
Stop Going to the Bank  
Same-Day Funding  
Mobile & Text Payments



### QuickBooks Invoicing

QuickBooks Enterprise  
QuickBooks Pro  
QuickBooks Premier  
QuickBooks POS  
QuickBooks Online

QuickBooks Accounting Software

